

# **MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, December 14, 2005**

**WARREN OFFICE, 450 CHILD STREET, WARREN, RI**

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**Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Anger at 6:00 pm, in the Warren Office, 450 Child Street, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:**

**Bert Anger, John Jannitto, William Lavey, Ian Morrison, Joseph Rego, Frank Sylvia, John Veader**

**The following Directors were absent: Allan Klepper and John Saviano**

## **HOUSEKEEPING**

**Minutes of the following meetings were reviewed.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the regular meeting of October 12, 2005, be and hereby are approved, as corrected.**

**Motion passed 5 – 2, abstaining, Directors Lavey and Sylvia.**

## **PUBLIC RELATIONS/PERSONNEL COMMITTEE**

### **New Business**

#### **1. Annual Pension Plan Actuarial Report**

**Manager of Accounting and MIS Mr. Webster Goodwin introduced Mr. Bob Bostian of Benefit Management.**

**Mr. Bostian presented the BCWA's Actuarial Report. Pension Plan assets are \$4.5 million, and the Pension Plan had a \$239,000 gain at year end. Mr. Bostian's recommendation is for BCWA to make the maximum contribution to the Pension Plan.**

## **AUDIT/FINANCE**

**Old Business, Director Rego reported:**

**1. Status of Water Resources Board Grant Requests, Executive Director requested at RIWRB Board Meeting scheduled for 12/13/05. Request for \$105,717.56 submitted to RIWRB for Shad Pipeline repairs done by BCWA. Executive Director DeLise stated that he would be meeting with Mr. Juan Mariscal of RIWRB, Maguire Inc. and Weston & Sampson Engineers on 12/15/05 to discuss Phase II of the WTP improvements.**

**2. Watershed Protection Program, Land has been taken by eminent domain. Executive Director DeLise stated that the landowners have not yet appealed the valuation of the land.**

**Director Lavey left the meeting at 6:30 pm.**

### **New Business**

**1. Quarterly Charge-Offs. Upon a motion duly made and seconded, it was unanimously**

**VOTED: To approve charge-offs in the amount of \$7,570.51, as presented.**

**2. FY07 Proposed O&M Budget, Director Sylvia questioned the 15% increase, the Board had voted in the past for increases of 9%, 9% and 7%. Manager of Accounting and MIS Mr. Webster Goodwin stated that the O&M Budget for FY07 is \$6 million. The 7% increase previously approved will not cover this budget and an additional 8% increase is needed to cover the FY07 Capital Budget. Executive Director DeLise stated that a Cash Flow Chart will be presented at the January meetings. The 8% increase in the Capital Budget is needed to rehab the water storage tanks and to replace water meters. 9%, 9% and 15% is equivalent to 12%, 12% and 9% proposed 3 years ago.**

**Mr. Webster Goodwin stated that the price of Providence Water is going up by 11% starting January 1, 2006. The O&M Budget reflects**

**BCWA using 100% Providence Water.**

**3. FY06 Budget, Committee recommends approval. Upon a motion duly made and seconded, it was unanimously**

**VOTED: To transfer \$92,723 from the Revenue Fund to the Operations and Maintenance Account, as presented.**

## **PUBLIC RELATIONS/PERSONNEL**

**Old Business, Director Veader reported:**

**1. Other Potential Fund Raising Venues, To date no interest has been expressed by any of the phone-antenna providers contacted.**

**2. Boardroom Furnishings/Decorations/Fixtures, Committee requests Staff to recommend Furnishings/Decorations and associated expected costs.**

**3. Annual Award Banquet, Awards Banquet scheduled for Saturday, January 7, 2006 at the Wharf Tavern Restaurant in Warren.**

## **New Business**

**1. Executive Director MBO, Upon a motion duly made and seconded, it was**

**VOTED: To give the Executive Director a 3.5% salary increase, non-retroactive.**

**Director Morrison made the following amendment to the motion**

**AMENDMENT: Increase the salary increase to 4%.**

**There was no second to the motion and the amendment failed.**

**Director Rego stated he would be voting against the 3.5% increase, since BCWA is looking for a 15% budget increase.**

**Motion passed 6 – 1, Director Rego voted nay.**

**Director Morrison thanked Director Veader for his work on the Executive Directors' MBO.**

## **ENGINEERING**

**Old Business, Director Morrison reported:**

- 1. WTP Project Update, Committee recommends to proceed with Maguire and make a presentation to the RIWRB for Review of Phase II improvements.**

**Executive Director DeLise stated that the plant has been on-line since Monday 12/12/05.**

**Director Jannitto questioned where the sludge from the plant was going. Executive Director DeLise stated the sludge was being**

**pumped into the sludge beds. The sludge beds are almost full and negotiations with the Warren Sewer Commission will begin soon.**

**Upon a motion duly made and seconded, it was unanimously**

**VOTED: To proceed with Maguire's review and the making of a presentation to RIWRB for implementation of Phase II improvements.**

**2. Shad Pipeline, Engineering progressing on schedule.**

**3. Matters related to Back-Flow Prevention Control, Committee recommends to take item off agenda. Director Sylvia requested to leave item on the agenda.**

**4. Shad Factory Reservoir Fish Ladder, executive Director DeLise stated that a meeting was going to be held Monday, December 19, 2005 with W. Dalpe of Rehoboth and EPA to sign permits for the fish ladder.**

### **New Business**

**1. FY07 Capital Budget, Budget reflects approximately \$1.4 million in expenditures for implementation of necessary system upkeep.**

**Director Sylvia requested that the issues related to the Bristol Fire Chief be added to January's agenda.**

### **EXECUTIVE DIRECTOR'S REPORT**

**The Executive Director's Report was self-explanatory.**

## **NEXT STEPS**

- 1. Public Relations/Personnel Committee Meeting, Tuesday, January 10, 2006, 5:15 p.m., Warren Office, Board Room, 450 Child Street.**
- 2. Engineering Committee Meeting, Wednesday, January 11, 2006, 5:15 p.m., Warren Office, Board Room, 450 Child Street.**
- 3. Audit Finance Committee Meeting, Thursday, January 12, 2006, 5:15 p.m., Warren Office, Board Room, 450 Child Street.**
- 4. Board of Directors Monthly Meeting, Wednesday, January 18, 2006, 6:00 pm, Warren Office, Board Room, 450 Child Street.**

**There being no further business, the meeting was adjourned at 7:40 pm.**

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**William J. Lavey, Jr.**  
**BCWA Secretary**